

Camp Rilea:

you have to schedule your event at least 6 months ahead of time if you want to get in. Also, because we are non-military, we could get bumped or canceled at any time because they have priority due to it being a military reservation. We have had county training scheduled and it gets canceled super last minute before because of this.

You cannot use Camp Rilea "After Hours" Our Volunteers come to drill on Wednesday Evenings. After they get off work. Camp Rilea does not have staff on after those hours to accommodate us using their facility. Using Camp Rilea takes personnel and equipment out of the Gearhart fire district causing a huge delay in response.

After you schedule your training date and if they have it available the next steps is this:

*We are looking to approve the training you have requested at Camp Rilea. Attached is the CRO Welcome Packet and a summary of what you have requested. Please review and confirm the information has not changed.*

*Please upload the required documents into RFMSS at least 30 days prior to your training. Directions have been included in the welcome packet. These Documents are listed on the front page of your RFMSS Request Summary and are as follows:*

1. *Composite Risk Management Worksheet per training event*
2. *Detailed training schedule*
3. *Assumption of Command Memo*
4. *DA form 1687 Signature Cards (specifying signature authority for both ranges and billeting)*
5. *Alpha Roster of personnel*
6. *DA Form 581 for any Ammunition*
7. *Air Operations Plan (If applicable)*
8. *Co-Use agreement (if applicable)*
9. *Civilian Users are require to submit liability insurance*

Then an on-site visit with range control to fill out the in-person paperwork.

To set up any training, the process is to fill out our AGO 207 request form (attached). Then I can look up whatever TA's you want and the dates you want. If they are available, I will put your request in. I then get your payer information and start your folder.

That is the basics, let me know what detail you need.

Enjoy your weekend!

~ Tina

Site visits by appointment only.

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<https://www.oregon.gov/omd/bsevice/Pages/Reserve-Lodging-and-RV-Spaces.aspx>  
If you don't stand behind our soldiers & police, please.....feel free to stand in front of them.

For scheduling you will need to fill our the AGO207 form and send it back before we can submit the request. You can do this 6 months prior to your training dates. Also if you do want to setup a reoccurring schedule we can do that but again the is only 6 months out. Since you are asking for Wednesday evenings that would have to be ok'd by the HQ in Salem since that would be overtime since range control leaves at 1530 every day. This of course doesn't guarantee that you will get every Wednesday as other units/groups might have requested it already.

Let me know if you need anything else.

Have a good weekend!

Ms. Asten Esposito  
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I hide at work because good employees are hard to find!!  
~unknown